

# Year 11 & 12

## 2020 Student Information



### Requirements for all students

#### Work wear and PPE (Personal Protective Equipment)

- ☐ High Vis polo shirt
- ☐ High Vis jumper or jacket
- ☐ Work pants (long or short)
- ☐ Steel cap, slip resistant, leather boots
- ☐ Ear plugs (banded) or ear muffs
- ☐ Safety glasses x 2

#### Stationery / other

- ☐ Chromebook computer
- ☐ Pencil case with several pens, HB pencils, eraser, sharpener, highlighter
- ☐ 300ml metal ruler
- ☐ 5 - 9 metre (metric mm) tape measure
- ☐ Basic calculator

#### Extra requirements for Building & Construction class

- ☐ Builders pencils x 2
- ☐ Claw hammer
- ☐ Adjustable square, 300mm
- ☐ Ruler, folding 1m
- ☐ Chisel 25mm
- ☐ Nail punches 4mm, 2mm
- ☐ Nail bag
- ☐ Building textbook (more information will follow)

#### Extra requirement for Electrotechnology class

- ☐ 4-colour pen

#### Extra requirement for Horticulture class

- ☐ Work gloves

#### Extra requirements for Hospitality class

- ☐ Steel cap, slip resistant, leather boots
- ☐ Double-breasted traditional white Chef jacket, long sleeve with buttons
- ☐ Traditional checked Chef pants
- ☐ White Chef apron,  $\frac{3}{4}$  length
- ☐ White Chef cap
- ☐ Black A4 display books x2

#### Extra requirement for Year 12 students

- ☐ A3 Display Book: Aqua Drops 15 Pocket Refillable Black (from Officeworks)

### Expectations

#### Casual Clothing

- ☒ Closed toe shoes only.
- ☒ No exposed midriff or backside.
- ☒ All tops to have sleeves (no singlet tops).
- ☒ Clothing not to display pictures or slogans that may be offensive to other members of the community.

#### Safety

- ☒ **Hair** should not cover eyes and hair longer than shoulder length tied back.
- ☒ No hanging jewellery.
- ☒ Piercings to be taped as required.
- ☒ No hanging cords from clothing.

#### ☒ Sun protection

Required for Term 1 & 4:

- ✓ Sunscreen
- ✓ Broad-brimmed hat

*Please note, while staff will encourage students in being sun smart, it is the responsibility of the student to manage this.*

#### Attendance

**Late arrival or Non-attendance** must be reported to the office before class begins:

- Phone: 9738 7100
- Email: [office@rangestec.vic.edu.au](mailto:office@rangestec.vic.edu.au)
- SMS Ranges TEC mobile: 0407 418 681

If students are unable to attend work placement they should text the Ranges TEC mobile and phone their employer as soon as they can.